



DELHI TECHNOLOGICAL UNIVERSITY

Established under Govt. of Delhi Act 6 of 2009

(Formerly Delhi College of Engineering)

BAWANA ROAD, SHAHBAD DAULATPUR, DELHI-42

F.No. DTU/Council/BOM-Notification/71/2025/P-I/849

Date: 16/9/2026

NOTIFICATION

In pursuance of the recommendation of the Academic Council made at its 45th meeting held on 24.06.2026 and the subsequent approval accorded by the Board of Management at its 60th meeting held on 25.08.2026, vide Agenda Item No. 60.16, the **revised guidelines for Citation Award Under Research & Innovation Excellence Awards** are hereby notified as under:

The revised Guidelines for the "Citation Award"

The certificate of merit shall be awarded to the faculty members of Delhi Technological University in recognition of the impact and influence of their published research work and to motivate individual excellence in research.

1. Definitions:

- i. **University:** 'University' shall mean Delhi Technological University (DTU), Delhi.
- ii. **Faculty Member of the University:** An individual who is a full-time faculty member of the University.
- iii. **First Author:** An author whose name appears first in the list of authors on the title page of the published paper.
- iv. **Corresponding Author:** An author identified as corresponding author in the published paper or in the journal submission system (such as Editorial Manager or ScholarOne). In cases where multiple corresponding authors are indicated, the author who has submitted and handled the manuscript through the journal submission system shall be treated as the corresponding author for the purpose of the award.
- v. **Assessment year:** The year in which the applications for the citation award are scrutinized and evaluated by the University.
- vi. **Citation year:** The year for which the citations shall be counted (assessment year-2).

2. Cumulative Citation Award

The Cumulative Citation Award in each of the following categories shall be conferred only once during the lifetime of a faculty member.

A. Category: Diamond

Any faculty member of the University having cumulative citations of 10,000 or more ($\geq 10,000$) on Scopus, as reported up to 31st December of the citation year (Assessment year-2), shall be eligible under this category.

B. Category: Platinum

Any faculty member of the University having cumulative citations of 5,000 or more ($\geq 5,000$) on Scopus, as reported up to 31st December of the citation year (Assessment year-2), shall be eligible under this category.

C. Category: Gold

Any faculty member of the University having cumulative citations of 2,500 or more ($\geq 2,500$) on Scopus, as reported up to 31st December of the citation year (Assessment year-2), shall be eligible under this category.

D. Category: Silver

Any faculty member of the University having cumulative citations of 1,250 or more ($\geq 1,250$) on Scopus, as reported up to 31st December of the citation year (Assessment year-2), shall be eligible under this category.

If a faculty member receives an award in any of the above categories, he/she shall not be awarded in the same category in subsequent years. However, the faculty member may apply for the award in the next higher category as and when he/she becomes eligible.

In a given calendar year, the faculty member shall receive only one award, corresponding to the highest category for which he/she is eligible based on cumulative citations. Once a faculty member has received an award in a higher category, he/she shall not be eligible for an award in any lower category.

3. Highly Cited Paper Award

This award shall be conferred annually on papers published in journals by faculty member of the University satisfying the following conditions:

- a) The paper shall have Delhi Technological University (DTU) as the affiliation, and the faculty member shall be the first/corresponding author, and,
- b) The faculty member shall have cumulative citations exceeding twice the h-index of DTU on Scopus, which shall be notified by R&D office at the time of the call for applications, and,
- c) The paper shall be published in a journal indexed in the Journal Citation Reports (JCR) of the year of the publication of the paper published by Clarivate, and,
- d) A particular paper shall be awarded only once during the lifetime of a faculty member.

4. Yearly Citation Award-Early Research Impact and Influence Award

Any faculty member of the University satisfying the following conditions shall be eligible:

- a) The faculty member shall have total citations equal to 300* or more (≥ 300) in the citation year** (Assessment year-2) as reported in the Scopus and,
- b) The faculty member should be on the rolls of the university during the citation year (i.e. Assessment year-2).

- * *The minimum citation threshold may be revised from time-to-time with the approval of the Vice Chancellor on the recommendation of the Dean IRD.*
- ** *The citations shall be counted for the period from 1st January to 31st December of the citation year.*

5. APPLICATION AND PROCESSING

- a) A notice shall be issued annually inviting applications for the Citation Award.
- b) Applications shall be submitted in the prescribed format, both online and offline.
- c) Incomplete applications or applications not meeting prescribed eligibility criteria shall be liable to reject at the scrutiny stage.
- d) The recommendations of the screening/scrutiny committee shall be placed before the competent authority for approval. The decision of the competent authority shall be final.

6. POWER TO REMOVE DIFFICULTIES

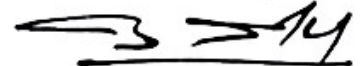
If any difficulty arises in giving effect to the provisions of these guidelines, the Vice Chancellor may make such provisions, not inconsistent with the provisions in these guidelines, as appear to be necessary or expedient for removing the difficulty.

NOTES:

- a) These awards shall be considered annually by a committee constituted to evaluate the applications received from eligible faculty members of the University.
- b) All the publications considered for the count of total citations must be authored by the faculty member claiming the award. In case any incorrect claim is found, the faculty member shall be debarred from applying for the award for a period of three years.
- c) All information related to citations shall be obtained from Scopus (or any other database/agency as may be decided by the university from time-to-time) for the purpose of evaluation.
- d) In the case of Highly Cited Paper Award, if there are multiple corresponding authors in a journal publication and the applicant is not the first author, then the author who has submitted and handled the manuscript through the journal submission system shall be treated as the corresponding author for the purpose of award.
- e) In the case of Highly Cited Paper Award, if multiple applications are received for the same journal paper, only the author appearing first in the author list shall be considered for the award. However, other authors affiliating with the University shall be eligible for the Certificate of Merit.
- f) The journal indexing status and related information shall be verified based on the Journal Citation Reports (JCR) of the year of the publication of the paper published by Clarivate for the purpose of evaluation of the papers.
- g) If an awarded paper is subsequently retracted, the R&D Office shall revoke the award with immediate effect.



The revised guidelines shall be applicable with effect from the Assessment Year 2027.


(Binod Doley)

Registrar
16/9/24

F.No. DTU/Council/BOM-Notification/71/2025/P-I | 849

Date :

Copy to:-

1. S.O. to V.C. for kind information of the Vice Chancellor
2. P.A. to Registrar for kind information of the Registrar
3. Dean, R&D
4. All other Deans/ HODs/Directors: through email
5. Director, IQAC
6. Head, CC (with request to upload on DTU website)
7. Guard file


(Madhuresh Kumar Jha)
Assistant Registrar (Council)